



# HUMAN TISSUE DONATION

Procedure to recommend a potential donor

In accordance with Section 204.1 (AHSS)

## RECENTLY DECEASED PATIENT (patient deceased within the last 24 hours)

### 1 Identify potential donor

Check if the deceased has any of the following exclusion criteria:

- Over 85 years of age
- HIV-HBV-HCV
- Untreated active systemic infection
- Blood cancer (lymphoma, leukemia, Hodgkin's disease)
- Alzheimer's, Parkinson's, dementia of unknown origin

→ If exclusion criteria → End the process

→ If no exclusion criteria, go to step 2

**DO NOT SUGGEST THE DONATION OPTION TO THE FAMILY BEFORE STEP 3**

### 2 Recommend potential donor

Contact Héma-Québec: 1-888-366-7338, option 2 (24 hours/day, 7 days/week) and transmit the following information:

- Name of the deceased
- Date of birth
- Health insurance number
- Indicate if the potential donor signed the consent sticker on the back of his/her health insurance card

Héma-Québec will perform the necessary verifications of consent registries of both the Régie de l'assurance maladie du Québec (RAMQ) and the Chambre des notaires du Québec (CNQ). Once both registries have been checked, hospital staff will be informed by telephone of the presence or absence of a consent or refusal.

### 3 Communicate the information to the family

Presence of consent in the registries or on the signed health insurance card

Absence of consent in the registries

Refusal in the CNQ's registry

Suggest the option of tissue donation to the family and offer the support of a Héma-Québec coordinator to answer any questions they may have.

Family's consent

Family's refusal

End the process

Inform the family that a Héma-Québec coordinator will be in touch with them in the next few hours and obtain the name and phone numbers of the family member to contact.

### 4 Provide the information for donor qualification

Contact Héma-Québec: 1-888-366-7338, option 2 (24 hours/day, 7 days/week) and provide the name and phone numbers of the family member to contact, along with the medical information requested.

At the request of the Héma-Québec coordinator, FAX the following information:

- SP3 form (death certificate)
- AS-810 and AS-803P forms (ambulance transportation)
- Physician's and nurse's file notes (48 hours preceding death) including the Medication Administration Sheet
- Laboratory results (culture, blood culture)

Refrigerate the body as quickly as possible and enter the date and time of refrigeration in the file.

The rest of the process will be handled by Héma-Québec, including recording the family's consent by phone and donor qualification.